







## Bay Shore Schools School Counseling Plan Students in grades K-5

CORtqi tco 'Qdlgevkxg<

events (Interviewing leaders during Black History Day program, access to career-oriented library books)		Administrators, Librarian	Necessary club-related materials	
Extra curricular clubs - Robotics, Coding Radio and Debate	K-5	Club moderators		Ongoing

**Articulation**

**CORt qi t co 'Qdlgevkxg<'** To provide articulation between Gardiner Manor and South Country Schools and the Bay Shore Middle School and between the Bay Shore Middle School and Bay Shore High School.

**D0Vcti gv'Rqr wr vkkp<** Students in 'grades 5-6 and grades 8-9.

**E0Gzr gevff 'Qweqo g\*uH<'**  
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1. Fifth grade students will be able to transition effectively and efficiently into the middle school.
2. Students will be placed accurately and will be appropriately scheduled for sixth grade courses.
3. Students will transition into the middle school and high school with a non-anxiety provoking experience.

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1. Counselor contacts with students will be assessed during individual and group meetings.
2. Teacher feedback will be assessed through guidance and administration feedback

Scheduled meetings students/teachers	Students in grade 6	Counselors and teachers	ICampus	Ongoing
Parents/Counselor meetings Course level confirmations	Students in grade 6	Counselors	ICampus	September
Kid's Talk: Initial counselor meeting and school counseling overview "	Students in grade 6 "	Counselors "	Director of Guidance, Kid's Talk Brochure"	October "

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## ACADEMIC PROGRESS AND SUPPORT

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**C0Rt qi tco 'Qdlgevlxg<'** To review each child's academic progress.

**D0Vct i gv'Rqr wr vlp<'** Student in grades 6-12.

**E0Gzr gevfg 'Qweqo g\*H<'**

1. Students will be able to identify their academic abilities and achievement levels.
2. Students will understand the relationship of academics to the world of work in relation to life at home and in the community.
3. Students will be able to identify their academic abilities and achievement levels.

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1. Review student report cards, progress reports, state assessments, and standardized testing.
2. Feedback received from counselors, parents and teachers.

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Middle School Academic Review: Each quarter counselors review student performance to identify and monitor necessary interventions.	Students in grades 6-8	Counselors	Teachers, report cards Interim Reports	Quarterly
Student and parent conferences	Students in grades 6-8	Counselors	Teachers,	Quarterly

Team Meetings	Students in grades 6-8 "	Counselors, teachers "	psychologists, social worker Grading Summary " "	Ongoing
Extra Help	Students in grades 6-12	Teachers	Counselors, Homework Club (MS), AIS, National Honor Society Tutoring (HS)	Ongoing
Parent/ Team Meetings	Students in grades 6-8	Counselor, teachers	Psychologist, social worker	Ongoing
Instructional Support Team (MS)/ Student Study Team (HS)/ Response to Intervention (RTI)	Students in grades 6-12	Counselor, teachers	Dean, Assistant Principals, Support Staff	Ongoing
Academic Level Changes	Students in grades 6-12	Counselor	Principal(MS, directors, teachers	As needed
Failure list review and notifications	Students in grades 6-8	Counselor	Principal, teachers	Quarterly
Summer school notification	Students in grades 6-12	Counselor	Brochure, failure letter, parent notification	June
High School Academic Review and Intervention	At-risk 9-11th grade students	Counselors	Teacher Referrals Student Support Team Assistant Principal Classroom Teachers Student/ Parent Outreach Weekly Progress Reports	Ongoing
	At-risk 12th grade students"	Counselors	Teacher Referrals Diploma Cards Graduation Requirement Letters Golden Rods Student Support Team (SST)	Ongoing

			Principal Assistant Principal Classroom Teachers Student/ Parent Outreach" "NonGrad" Danger Letters Principal  " " "	
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**C0Rt qi t co 'Qdlgevkg<**To encourage parental involvement in the educational process.

**D0Vcti gv'Rqr wv vkqp<**Students in 'grades 6-12

**'E0Gzr gevfg 'Qweqo g\*uh<**

1. Parents will understand the range of educational programs and services that are available to their children.
2. Parents will assist by partaking in their child's educational program by attending teacher and counselor meetings.
3. Parents will participate in the early stages of post-secondary planning and help craft their children's future.

**F0CpwcidCuguo gpv<**

1. Parent feedback during formal and informal meetings
2. Attendance at various school events
3. Observations by the guidance counselors, administration, and staff

**'G0Rt qi t co 'F guet lr vkqp<**

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Transition Meetings	Students in grades 6-8	Counselors	Director of Guidance, Principal, Assistant Principal, Dean	Fall/ Spring
Parent/ Counselor	Students in grades	Counselors	Director of Guidance	Ongoing



Meetings	6-8			
Orientation	Students in grades 6-8	Administration counselors, faculty members	Teachers, psychologist, social worker	Twice a year
Open House	Parents of students in grades 6-8	Teachers, counselors	Administration	Fall
Parent Portal	Parents of students in grades 6-12	Teachers	ICampus, counselors	Ongoing
Team Meetings	Parents of students in grades 6-8	Teachers, counselors	Assistant principal, ICampus	Ongoing
Naviance website	Parents of students in grades 6-12	Counselors	Naviance website	Ongoing
Guidance website	Student in grades 6-12	Director of Guidance	Guidance website, counselors	Ongoing

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### 3. Students



BOCES Tech field trip	Potential BOCES Tech students in grade 11	Counselors and teachers as chaperones	programs Permission slips, BOCES Tech center teachers, students and classrooms	Winter
BOCES Tech application distribution, collection and compilation	Potential BOCES Tech students in grade 11	Counselors, Guidance secretaries, school nurses	Applications, BOCES Tech program brochures, supporting documentation	Winter/ Spring

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## SCHEDULING

**C0Rt qi t co 'Qdlgevkxg<**Students will be aware of all possibilities when choosing the program that best suits their individualized goals and needs.

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**D0Vcti gv'Rqr wr vkkp<**Students in grades 6-12

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**E0Gzr gevfg 'Qwweqo g\*u+<**Students will be provided with the opportunity to meet their goals.

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**F0CpwwcnCuquuo gpv<**Counselors meet with students each year to review academic status. Course placement in relation to goals, abilities, and teacher feedback will be determined.

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New entrant scheduling	Students in grades 6-12	Counselors	School records, ICampus	Ongoing
Change of placement scheduling for Special Ed students	Students in grades 6-12	Counselors	School psychologists, parents/ guardians, special ed teachers, CSE	Ongoing
Level change scheduling	Students in grades 6-12	Counselors	Teachers, parents/ guardians	Ongoing
Individual student scheduling meetings: Counselors review teacher course recommendations	Students in grades 9-12	Counselors	ICampus, Elective selection sheets, course catalogue, BOCES applications	February-March



		Counselors	ICampus, grade level change forms	year
	Students in grades 9-12	Counselors, PE Teachers	ICampus	September
	Students in grades 9-12			September

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**NEW ENTRANT INTAKE**

"To welcome each new student to the district, creating a positive climate for learning.

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"Students in grades 6-12

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"Students will feel welcome and thrive academically and socially.

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<p><b>Cevklsf "</b></p> <p>New Entrant intake meeting</p> <ul style="list-style-type: none"> <li>- Review of Records <ul style="list-style-type: none"> <li>· IEP/504</li> <li>· Report Card</li> <li>· Summer School</li> <li>· Attendance</li> <li>· Behavior</li> </ul> </li> <li>-Placement level/Classification <ul style="list-style-type: none"> <li>· Reg</li> <li>· Honors</li> <li>· Accelerated</li> <li>· Special Education</li> <li>· EN</li> </ul> </li> <li>-Scheduling <ul style="list-style-type: none"> <li>· Academics</li> <li>· Specials</li> </ul> </li> </ul>				
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<ul style="list-style-type: none"> <li>· Parent Portal</li> <li>· Lunch Assistance</li> <li>· Building Map</li> <li>· Clubs/Activities</li> <li>· Parent Portal</li> </ul> <p>-Student Support</p> <ul style="list-style-type: none"> <li>· Welcome Wagon (MS)</li> <li>· Peer Tour</li> <li>· Counselor meeting</li> <li>· Teachers</li> <li>· Peer Groups</li> <li>· Supplies</li> </ul> <p>-Transportation</p>				
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**C0Rt qi tco 'Qdlgevkq<**To expose students to various careers and facilitate the development of career planning skills.

**D0Vct i gv'Rqr wrc vlp<**Students in 'grades 6-12U

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<p>Scholar Shirt Day: College awareness assembly/pep rally</p>				
<p>Kid's Talk: Students meet in small groups with counselor to kick start the college and career planning initiative and to learn about organizational and study skills and college planning Students will learn about guidance office accessibility and procedures</p>				
<p>6<sup>th</sup> Grade Naviance presentations: Counselor-led presentation to introduce students to their online college and career folder.</p>				
<p>Career Discovery Day: Guest speakers introduce occupations and share career pathways.</p>				
<p>7<sup>th</sup> Grade Naviance presentations: Counselor-led presentation exploring learning influences and study skills " " "</p>				



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Junior Conferences - Parents,				
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12th Grade Naviance  
Presentations

<p>Financial Aid Award Meetings: Counselors meet with students and parents to interpret and compare financial aid award packages sent from colleges offering acceptance.</p> <p>""</p> <p>Senior Exit Surveys: Students report their college acceptances and final post high school plans</p> <p>""</p>	<p>Students in grade 12</p> <p>Students in grade 12</p>	<p>Counselors</p> <p>Counselors</p> <p>""</p>	<p>bulletins, - Annual Bay Shore Community scholarship bulletin</p> <p>College financial aid award letter</p> <p>Naviance - Graduation Survey</p>	
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Daily review of attendance	Students in grades 6-12	Advisory Teacher Psychologist Social Worker Attendance Office	Principal, Assistant Principal, counselor	Ongoing
Daily automated calls home	Students in grades 6-12	Attendance Office	Assistant Principal, counselor, psychologist social worker	Ongoing
Referral to Instructional Support Team (IST)/Response to Intervention (RTI)	Students in grades 6-12	Assistant Principal counselors Classroom teacher	Psychologist, social worker	Ongoing
Home Visits	Students in grades 6-12	Social worker	Counselor	Ongoing
Individual counseling	Students in grades 6-12	Counselor	Psychologist, social worker	Ongoing
Daily/Weekly Progress Mentoring/Monitoring	Students in grades 6-12	Counselors, select faculty members	Principal, psychologist, social worker	Ongoing
Child Protective Services (CPS) Referrals	Students with excessive absences	Psychologist Social worker Counselor	Principal, assistant principal	As needed
PINS/ PO Meetings	Students with excessive absences	Psychologist Social worker Counselor	Dean	As needed

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## EMOTIONAL SUPPORT

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**C0Rt qi t co 'Qdlgevkq<'** To provide support for students who exhibit emotional or adjustment problems.

**D0Vcti gy'Rqr wr vkqp<** Students in grades 6-12

**E0Gzr gevgf 'Qweqo g\*uk<'**

1. Students with emotional or adjustment issues will be able to implement strategies to resolve difficulties.
2. Students with emotional issues will learn to utilize appropriate skills and resources.
3. Students with adjustment issues will receive counseling as needed.

**F0CpwwclCuquuo gpv<'**

1. Review disciplinary referrals.
2. Teacher/ counselor observations of student behavior.

**G0Rt qi t co 'F guet lr vkqp<'**

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Individual conferences with student to provide assistance, not requested, but perceived by counselor as being needed.	Students in grades 6-12	Counselor	Counselor referral, SST referral (9-12)	As needed
Individual or group conferences with students identified as having behavioral or adjustment problems such as - poor peer relationships - disruptive or uncooperative behavior - depression - loneliness - lack of communication - immaturity - self-defeating behaviors - self-destructive behaviors - nervousness or inappropriate anxiety - violent behavior - substance abuse	Students in grades 6-12	Counselor, social worker, psychologist	IST referral (6-8), teachers, parents, IEP, 504	Ongoing



Conferences with teachers to resolve student-teacher conflicts	Students in grades 6-12	Counselor, administrator, dean	Teacher, student referrals	As needed
Conferences with parents to resolve behavioral/adjustment problems experienced by students	Students in grades 6-12	Counselor, administrator, dean	Teacher, student referrals	As needed
Counselor Referrals to outside agencies and mental health facilities	Students in grades 6-12	Counselor, social worker, psychologist	District-approved Outside Counseling Referral Guide	As needed
Provide mental health Resources	Students in grades K-12, parents, teachers	Administration, support staff	<b>NPM'</b> " " "	As needed
7th Grade Mental Health Awareness meetings: Students meet with counselors in small groups to develop skill building, coping mechanisms, self-awareness	Students in grade 7	Counselors	Handout	Annually
9th Grade Mental Health Awareness meetings: Students meet with counselors in small groups for an introduction to the Guidance office and mental health discussion/ resources.	Students in grade 9	Counselors	Handout	Triannually

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**C0Rt qi t co 'Qdlgevkxg<'**To assist students who exhibit behavioral problems.

**D0Vcti gv'Rqr wr vlp<**Students in grades 6-12.

**'E0Gzr gevfg 'Qweqo g\*u<'**

1. **Á**Students with behavioral or adjustment issues will be able to implement strategies to resolve difficulties.
2. **Á**Students with behavioral issues will learn to make appropriate decisions regarding acceptable behavior.
3. **Á**Students with adjustment issues will be given the opportunity to receive counseling.

**F0CpwwdCuguo gpv<'**

1. Review disciplinary referrals.
2. Teacher/counselor observations of student behavior.

**G0Rt qi tco 'F guet kr vlap<'**

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	Counselor/ student meetings	Students in grades 6-12	Counselor, psychologist, social worker	Principal, assistant principal, referring teacher	As needed
	Teacher/ counselor meetings	Students in grades 6-12	Counselor, psychologist, social worker, teacher	Assistant principal	As needed
	Team Meetings	Students in grades 6-12	Counselor, psychologist, social worker, teacher	Assistant principal	As needed
	Referral to IST(MS)/SST(HS)/ RTI	Students in grades 7-12	Counselor, psychologist, social worker, teacher, dean	Assistant principals	As needed
	Mediation	Students in grades 6-12	Peer counselor, counselor, psychologist, social worker	Assistant principal	As needed
	Provide mental health resources	Students in grades K-12, parents, teachers	Administration, support staff "	<b>NPM</b>	As needed

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**STUDENT RECORDS"**

Triannual monitoring of all student academic records and transcripts to ensure accuracy for each course.

Housing of students' cumulative files for the entire history of Bay Shore High School.

Alumni transcript requests.

Student record archiving.

